



ESSEX COUNTY IN THE PARK
INDUSTRIAL DEVELOPMENT AGENCY

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**Essex County IDA Regular Board Meeting
November 18, 2024 at 1:00PM
7566 Court Street, Elizabethtown, NY**

Open of Meeting

Open of TEFRA Hearing/Hotel Westport

Approval of Minutes

1. October 9, 2024 Meeting Minutes

Financial Services/Program

1. Loan Program/Monthly Loan Report
2. Trail Head Restaurant Group

Business Park Development

1. Moriah Business Park
 - a. Lot #4 Building (High Peaks Hospice)
 - b. Entrance Sign Vandalism
 - c. Lot #11 CV-TEC Update
 - d. Stormwater Pond #3 Construction
2. Chesterfield Commerce Park

Business Development

1. Marketing/Internet Based Monthly Report
2. Grant Administration:
 - a. Agriculture Producers Revitalization 2024 Microenterprise Grant Program
 - b. Ti DRI Small Projects Fund
 - c. Adirondack Foundation SUN Fund/ State of Emergency Grants
3. Workforce Development
 - a. SUNY Apprenticeship Roundtable

New Business

1. IDA Policy Updates:
 - b. Amend Personnel Policy
 - c. Creation of Finance Committee Charter
 - d. Amend Governance Committee
 - e. Amend Audit Committee
 - f. Amend Audit & Payment Policy
2. October Abstract for Payment
3. September Financial Reports
4. Next Meeting Date

Adjourn Meeting